

Evidence Based Coaching Certificate

Fielding Graduate University's application is self-managed. You are expected to submit all required application documents to Fielding's Admission Office via mail or e-mail to apply@fielding.edu. **Application materials should be sent unbound.** The Admission Office is committed to working with applicants and providing guidance throughout the admission process.

Application Form

Complete the online Application for Admission, indicating your intended start term and program on our website at www.fielding.edu/admission/apply.

Application Fee

You can pay the \$75 fee online with a credit card or electronic check. Please note this fee is nonrefundable.

Official Transcripts

Fielding does not require official, sealed transcripts for admittance to academic certificate programs, but we must verify that an applicant earned a bachelor's degree or higher from a regionally accredited college or university (or its equivalent). Visit www.degreeverify.com to review the list of schools participating in our degree verification service, or contact us.

If one of your degrees was not granted by a participating school, and the school does not verify degrees by phone or fax, you must obtain an official transcript in a sealed, unopened envelope and submit it to Fielding for review. Transcripts may be included with your application materials if they are sealed or sent directly to Fielding's Admission Office.

International Transcript Evaluation

Degrees or academic records from schools outside of the U.S. must undergo an independent evaluation by one of the following companies: American Association of Collegiate Registrars and Admissions Officers (AACRAO) at www.aacrao.org; International Education Research Foundation (IERF) at www.ierf.org; or World Education Services (WES) at www.wes.org. Please submit a **detailed** evaluation for both undergraduate and graduate coursework. Also include a translated copy of your transcript. Please visit www.fielding.edu/admission/international.aspx for additional information on international transcript evaluation.

Application Check List

For your convenience and reference, the items needed to complete your application are listed below. **All application materials should be sent unbound.**

- Application form
- Application fee
- Official transcripts in sealed, unopened Envelopes (if applicable)
- International transcript evaluation (if applicable)

Contacting

Fielding Graduate University

Mail Fielding Graduate University
2112 Santa Barbara Street
Santa Barbara, CA 93105-3538

Phone 800.340.1099

Fax 805.687.9793

E-mail apply@fielding.edu

All application materials become the property of Fielding Graduate University.